

Lyndeborough Meeting Minutes Florence Rideout Elem School 2015 18 Tremont Street

Aug 24,

Meeting Minutes #15

Wilton, NH 03086

Attendees:

Harry Dailey- School Board Tim O'Connell- Principal Buddy Erb- School Marc Jobin- Owner's rep Kyle Barker- Architect Clinton Ellnor-Project Super Dave Ross- Project Manager

CC:

Lise Tucker- Business Administrator
Joyce Fisk- School Board
Jim Button- School Board (conference call)

Construction

Drywall finish in process, painting beginning. UG plumbing complete. Slabs to poured back in. Ceilings to start next week. MEP roughing on going. (8/7)-bathroom drywall started. Painting is about 80%. Door delivery next week. Ceilings ongoing. On schedule for inspections the week of 8/24. 8/14-ACT grid completed. Plumbing, electrical and HVAC finishes on going getting ready for start up and testing/inspections. VCT complete, carpet tile this week. Final cleaning next week. Inspections scheduled for end of next week with C of O beginning of the following. On track. (8/24)-Final cleaning and finishes are in process. Teacher move in of boxes is on-going. Final inspection for C of O is scheduled for 8/25. Staff Site review 8/27. **First day of School 9/2.**

9.3 The team went over the State Fire Marshal plan review in detail. Kyle is addressing all items. (7/17) Kyle is sending response to the state soon.

(7/24) Ongoing. (7/31) Same (8/7)-Kyle issued all information to the State on 8/6.

(8/14) Awaiting SFM response. (8/24)-Kyle issued responses to SFM on 8/16 and

received some comments back. SFM walkthrough scheduled for 1:00pm. Separate

Team

notes to follow.

School

- **10.2** The white stove that was taken from FRES will be the stove used at LCS.
- (7/24) The team would like to know if a bollard is needed to protect the propane tank. Once a location is given by the school, the team will determine if its needed.

 Current plan is to put it outside storage 105. (7/31) Same.(8/7)-BE will install bollards.

 (8/14), (8/24) Same. Once stove is installed
- **10.9** A general note that the fencing in the playground is to be 4' off of the parking lot to create a buffer zone.
 - (7/24) 4' is the min but the team would like to see it at 6'. (7/31)-Same
- (8/7)-Fencing scheduled for next Friday. JB to schedule shed relocation with the town highway dept. for Thursday 8/13. (8/14) Shed is relocated. Fencing post today.

(8/24) All fencing should be completed today. Ulti-Play scheduled for 8/27-8/28.

11.1 The team needs a final plan for the line striping outside. Kyle to work with the school to finalize. (7/31)-Same. (8/7)-Plan issued. HCC to schedule stripping week of 8/24. Numbers will be added to all spots also. (8/14) Scheduled for 8/24 week.

(8/24)-Striping scheduled for 8/25.

11.7 The school would like to have a directory sign at the entrance lobby and new signs for the existing rooms to match the new signage. Submittal to be sent through for record. (7/31)-Same. (8/7)-DR will confirm with Sousa. (8/14)-Same. (8/24)-Signs scheduled for this week. TO requested Evac route signs from KB.

Hutter

Hutter

Sousa/Barker

DWC 11.8 The SAU would like "security blinds" added to their offices. (8/7)-DR to confirm with DWC Blinds. (8/14) Same. (8/24)-Install scheduled for this week. 12.2 Jeff TZS will contact Buddy for toilet accessories. (8/7)-TA on order. BE has remainder on order as well. (8/14) Same. (8/24)-All TA are on site ready for install this Hutter week. **12.3** TDS Room 117 equipment move. (8/7) –Outlet to be added and room will be Hutter ready of IT install this week. (8/14)-HCC will confirm with Arcomm when room will be ready. School to coordinate with TDS for final phone and data service. (8/24)-Arcomm scheduled to complete Tele/Data today. Cameras scheduled for Thursday/Friday. School **13.1** Prometheum board install 8/24 week. (8/14) Same. Rooms 134 & 127. (8/24)-Installation today. TO to confirm MB quantities. None scheduled. **14.1** Motion sensors need to be relocated back into the ceiling. HCC will have Grace Hutter reinstall. Security cameras to be installed by Arcomm. Three locations. (8/24)-Same. **14.2** HCC will check on Residential hood for the kitchen. (8/24)-Hood not yet purchased. HCC will review with LFD and SFM. LFD wants it tied into the FA system. Hutter Grace is confirming. **15.1** HCC issued pricing to cover Heat pipes in classroom. Team to review on site. School Next meeting will is Friday August 28, 2015 at 9am on site at LCS.

These meeting minutes represent Hutter Construction Corporation's understanding of the items discussed. If any additions, deletions or corrections are necessary, please contact HCC within five (5) business days.